

Photographer Information Sheet

Complete one sheet per photographer and keep for reference in your wedding planner. Use the responses to assist you in making your decision on which vendor to hire for your wedding. Use the back for additional notes.

Business Name:

Photographer's Name:

Address:

Contact Name:

Email Address:

Questions to Ask:

1. Do you specialize in wedding photography?
2. Do you have references you can provide?
3. Could I view a complete wedding you've covered?
4. What is your philosophy of photographing a wedding?

Telephone #:

Fax #:

Web Address:

Responses:

(attach reference list)

5. Describe the styles you most frequently use in photographing a wedding?

6. What's included in photo coverage and what are the costs?

Pkg.1:

Pkg.2:

Pkg.3:

Pkg.4:

7. How long will you stay at the wedding/reception?

8. Are there extra charges if the wedding runs later than planned?

9. How will you present the proofs to me?

10. How can you accommodate people who live out of town with ordering, paying, and delivery?

11. What is the time frame of viewing the proofs and receiving the prints?

12. Are the proofs for sale?

13. Can I order additional pictures after the initial order? For how long?

14. Are the prints protectively coated?

15. Do you offer any guarantees??

16. What is your deposit requirement?

17. When is the balance due?

18. What is your cancellation/refund policy?

19. Do you have a brochure I can take home?

(attach brochure)

20. Do you have a business card?

(attach business card)